

GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

Meeting Minutes

Tuesday 14 MAY 2019

ATTENDEES: Louise Voss, Erin Crowley, Karen Haseldine, Deanne Gray, Em Yeatman, Rita Koning, Pia Bonifant, , Leanne Holt, Kerry Hartmann, Jade Burrows, Tiesha McGill, Katey O'Donovan, Geoff Rintoul, Adila Harpley

APOLOGIES: Lynne Anderson, John Logan, Jane O'Donovan, Gail Allen, Eleanore de Beer, Rita Tuohey, Sharon Pengelly

1. MEETING OPENING & WELCOME

The President opened the meeting at 6.30pm and welcomed all Committee members (new and old).

2. RECORD OF ATTENDANCE

Membership forms to be emailed to Adila Harpley, Jane O'Donovan and Catherine Lumb by Deanne Gray.

3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

Meeting minutes dated 19 February 2019 were tabled.

Motion: That the minutes presented be accepted as a true and accurate record of that meeting. Motion was carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Dads Event Update

Fundraising Co-ordinator Em update the members that the event was a fantastic success with \$1,193.82 raised and no charge from the icecream and coffee vans as they did so well.

A huge thank you to Sean Busby and his team of Dad's for such a fun and successful event!

Actions: 2020 event requirements are a 1st aider to be appointed for the event with first aid kit. Highlight in event advertising that the School is an Alcohol and Smoke free venue. As such the event is Alcohol and Smoke Free. An announcement should be made at the commencement of event stating who and where the event First Aider is and the Alcohol / Smoke Free reminder.

4.2 Playground upgrade

Kerry updated that the swing was installed in the wrong location and has been relocated. Swing was then faulty and has been reported and repaired on 14/05/2019. Kerry to arrangement payment when satisfied the swing is installed correctly. Thank you to the P&C for purchasing this item.

4.3 Appointments

School Board representative – No rep identified

Class Representatives – No class Reps for TA8 & TA10

Honorary auditor – Laura Windus

District Council Representative – No rep identified

Actions: Deanne Gray to clarify if the School Board and District Council Representatives are required and to check with our School Parents if required could they fill the role – Julia Easton, Neil Partis or Chris de Beer. Deanne to arrange notice to go out to TA8 & TA10 asking for a P&C rep.

5. WACSSO CODE OF CONDUCT

The President, Erin Crowley provided a summary and Meeting Guidelines for pre-reading reports and efficient running of P&C Meetings for 2019.

6. UPCOMING EVENTS CALENDAR

Em Yeatman confirmed the events coming up this term included:

Event	Date	Coordinator
Mother's Day Stall	10 May 2019	Eleanore de Beer
Election Sausage Sizzle	18 May 2019	Karen Haseldine
Colour Run	14 June 2019	Em Yeatman

6.1 Election Day Sausage Sizzle

Karen provided an update regarding the event scheduled for Saturday 18th May 2019. Roster is in place and another huge thankyou to the Parents on roster as well as John Logan for putting his hand up for BBQ duties on the day. Karen has scheduled a 9.30 Start with a coffee van and advised that they are using left over Soft Drink from previous events. Thank you to Adila Harpley for the donations too.

Reminder made that volunteers wear gloves for money handling and food prep to the public.

6.2 Parents Movie Night

Karen Haseldine provided venue, movie and timing options for the event including Event Cinemas and the movie Gemini Man with Will Smith as original suggestion Rocket Man was deemed possibly to risqué. Karen is going to look into the suggestion of other locations and an old release as nothing stood out on the current releases list. To be raised again at the next P&C Meeting.

P&C approved a budget of \$750.

6.3 Quiz Night

Erin Crowley is co-ordinating this event now scheduled for Saturday 31st August 2019 at Warwick Hall. Craigie was deemed too expensive at approx. \$700 inc paying a centre staff member to be there due to there being a swimming pool at the venue. Warwick is no venue fee.

P&C approved a budget of \$1500.

Thank you to Pia and Rita T for joining the committee for this event.

6.4 Colour Run

Em provided options for holding a Colour run instead of a Lapathon this term. Geoff Rintoul provided an option to have his students make a colour run mixture themselves and co-ordinate the event without an external provider at a big savings to the P&C. Thank you Geoff!

Kerry Hartman advised that Jane in reception would be able to assist P&C with creating and providing our own certificates and advertising.

Possible dates Friday 14th or 28th June suited Kerry and would be weather dependent. Suggestions of Music, Balloon arches and parent sponsorships raised.

Actions: Tiesha to get a costing for Balloon Arches. Em will continue working with Kerry and Geoff on this event. Budget needs to be approved for this event.

6.5 Alcohol Free Events

See Item 4.1

7. REPORTS

7.1 President's Report

The President, Erin Crowley notified P&C that there is no report for this Term.

7.2 Treasurer's Report

The treasurer, Karen Haseldine, presented her report to the committee, Report taken as pre-read see Treasures Report Tuesday 14 May 2019. She commented that the P&C levies paid to the school were very low, P&C queried if parents are clear on what it is and how to pay it?

Erin notified that she was still getting quotes for adjustable netball / basketball hoops, Geoff suggested that she look at the portable options as a lot cheaper and practical.

Actions: Summary to be written by Deanne Gray of meeting minutes inc what the P&C Levy is inc Bank Details for payments and ask P&C reps for feedback from parents

7.3 Canteen Report

The canteen coordinator, Eleanore de Beer, notified P&C that there is no report for this Term.

7.4 Fundraising Report

Em Yeatman, the fundraising coordinator, presented her report to the committee. Report taken as pre-read see Fundraisers Report Tuesday 14 May 2019. She commented the following;

7.4.1 Mother's Day Stall

Eleanore provided summary via Deanne Gray that the Stall raised \$450, selling 230 items and having 95 items left over due to oversupply by vendor. Big thank you to Eleanor and her team for arranging another lovely Mother's Day Stall! Also a thank you to the generous parents who donated homemade items for the stall.

Actions: For 2020 Stall if any children do not have their \$5 on the day they can still purchase an item. P&C understands that has happened and a child pays after the event, P&C told that a year 1 student missed out due to misunderstanding.

7.4.2 Easter Raffle

Thank you to Rita Koning and Louise Voss for co-ordinating the Easter Raffle which successfully raised \$550.

7.4.3 Disco

A coordinator for this event has yet to be confirmed. Could be held in the first few weeks of Term 4 at Penistone Clubrooms in Greenwood. P&C approved a budget of \$750.

Actions: Karen Haseldine will put out a request via Facebook for a coordinator and team.

7.5 Principal's Report

The Deputy Principal, Kerry Hartmann notified P&C that there is no report for this term.

8. SCHOOL BOARD UPDATE

There were no members of the school board present at the meeting, so no update was provided.

9. GENERAL BUSINESS

9.1 Faction Coloured Tops

Karen Haseldine raised parent feedback that Faction Coloured Friday's were looking a little untidy, option to order polo shirts through Tudor or Kmart was discussed.

Actions: Kerry Hartmann to raise topic with School Board. Kerry will report back at the next P&C Meeting.

9.2 Woolworths Earn & Learn

Fundraiser is running until the 25th June. Collection boxes at Woodvale and Kingsway Woolworths, being managed by Leanne Holt and Erin Crowley.

Actions: Deanne to put up a sign on the P&C box in the library for further donations.

9.3 WA Education Awards

Submissions due 31st May 2019 passed up due to tight deadline and no volunteers to coordinate a submission.

9.4 Kids & Anxiety Info Session

Leanne Holt raised an opportunity for the school to host a parent's information night regarding Kids and Anxiety through Resilience Kit. P&C supported the idea.

Tiesha McGill raised the idea of a Cyber Presentation to parents also.

Actions: Leanne to contact Resilience to find out availability towards the end of 2019 and make a booking, not on a Thursday or Friday. Invitation to be sent to Kerry Hartmann.

Tiesha to provide more details on the Cyber Presentation.

AOB

Geoff Rintoul raised the idea of reaching out to other P&C's in the Kingsley area to see if we can combine on any events or information sessions.

Actions: Deanne Gray to make contact.

Catherine Lumb asked via Louise Voss for an item to be raised at the next P&C Meeting for the school stereo system to be updated.

Actions: Deanne to add to next Agenda

10. NEXT MEETING

The next meeting date was confirmed as Wednesday 31st July 2019.

11. CLOSE

The meeting was closed at 8.00pm and attendees were thanked for their attendance.