



Time	Item	Documents	Recommendations
9.15	<p>Welcome</p> <ul style="list-style-type: none"> -Acknowledgement of Country -Welcome to new Principal and Board Members <ul style="list-style-type: none"> -Apologies -Conflicts of interest 		<p>The Chair opened the meeting with Acknowledgement to Country and welcomed everyone.</p> <p>The Chair formally welcomed the Principal to the Board and acknowledged his start to the school year.</p> <p>The Chair also formally welcomed the Deputy Principal to the Board to fill the school representative vacancy.</p> <p>The Principal introduced himself, outlined his motivations as a Principal, and reaffirmed the contributions of the Board.</p> <p>There were no conflicts of interest and no apologies.</p>
	Minutes of last meeting	Minutes of 4 November 2020 meeting	The minutes of the meeting from 4 November 2020 were endorsed by Pat Kiddey and seconded by Kelly Egan.
	Correspondence in and out		There was no correspondence in or out.
	Election of Office Bearers	Chair, Secretary, Finance Committee (terms)	The Chair called for nominations to the various positions of the Board. Julia Easton renominated as Board Chair, and Claire Willis nominated as Secretary. The Principal explained the role of the Finance Committee role and called for a nominee from the community. Chris De Beer nominated in the role of Finance Committee.
	Finance Report	School Budget (digital presentation)	<p>The Principal explained the process for the School Budget.</p> <p>All monies are put into one “bucket” and the school makes decisions about how the money is allocated.</p> <p>Regular funding is per student at approximately \$8,000 per child. Extra funding is available for student characteristic funding – i.e. for English as an Additional Language (EAL) students, Aboriginal students, students with special</p>



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			<p>needs or from a low Socio-Economic background.</p> <p>Most of Goollelal's extra funding is attached to students with special needs.</p> <p>Other Department funding and locally raised funds from donations, Therapy Focus and Care for Kids make up the rest.</p> <p>Other factors affecting the budget include:</p> <ul style="list-style-type: none"> • Class structures: Current class structure involves excess capacity. Structure that includes a K/P class is more affordable, but there was insufficient time to implement this. • Reserve Allocations: Principal noted a need to review reserve allocations. The Finance Committee representative asked if there was an accurate asset register. The Principal suggested that this was part of the problem and needed to be addressed. <p>The Principal presented the preliminary one-line budget statement. The Principal summarised that Goollelal will commence 2021 with a budget imbalance; the main cause of this imbalance being due to a large cohort of students with special needs leaving the school in 2020.</p> <p>The Principal outlined the process for returning the budget to balance. He also outlined the Budget Review Process and process for employees requiring placement.</p>
	<p>Independent Public School Review</p>	<p>School Review Process (digital presentation)</p>	<p>The Principal outlined the key features and messages of the Independent Public School Review. Electronic Schools Assessment Tool (ESAT) is the centrepiece of the review. The validators look at the self-assessment and they will endorse the recommendations by the school. Emphasis of the process is on improvement rather than proving what has been done.</p>



			<p>The Principal outlined the ESAT categories and stated that he would share the PowerPoint for the Board's information and reference.</p> <p>The three stages of the review process were outlined, and a timeline for what will happen during each term was given.</p> <p>The Principal asked for Board Members to come in on the day of the School Review so the external reviewers can ask questions.</p> <p>Paul explained the process behind deciding the timeframe of the next review - it is a request made by the Principal whether it will be 1, 3 or 5 years but the final decision is made by the external reviewers.</p> <p>A parent representative asked how the previous goals/targets would be monitored, or if what had gone before would be discarded. The Principal affirmed that these would not be discarded but built upon.</p>
	<p>Business Plan 2018-2020</p>		<p>The Principal explained that he would like to extend the current Business Plan to include 2021, so that the recommendations resulting from the Review could be incorporated into the next Business Plan.</p> <p>The Board Chair moved a motion that we extend the current Business Plan to 2021 Endorsed by Pat Kiddey and seconded by Chris De Beer.</p>
	<p>Literacy and Numeracy Update</p>		<p>The Deputy Principal informed the Board that formal literacy and numeracy committees have been created. New Literacy and Numeracy leaders have been chosen with a plan to drive improvement.</p> <p>An additional block of time has been allocated to the Literacy and Numeracy leaders, with the goal of building capacity and resources.</p> <p>Promoting Literacy Development (PLD) professional development has now been completed, and the tracking tools are</p>



			<p>being utilised. Data will be analysed and that will inform the process going forward.</p> <p>The Principal described the PLD program as being evidence based and centred on structured synthetic phonics. It was suggested that as teachers are adjusting to the new method, the school may see limited results in the short term. The gains are more likely to be seen over time as teachers become more familiar with the system and students benefit from using a consistent approach year to year.</p> <p>The Principal suggested that the Deputy Principal share the online tracking tool at regular Board Meetings throughout the year.</p>
	Advertising in the Newsletter		<p>The Principal proposed a motion that only those outside agencies with a direct relationship with the school be permitted to advertise in the newsletter.</p> <p>The school would continue to accept advertising from businesses and not-for-profit organisations that are directly linked to the school, i.e. Care for Kids and Therapy Focus.</p> <p>Endorsed by the Chair and seconded by the Deputy Principal.</p> <p>The Chair explained the previous process for newsletter sponsorship and the amount of time that was consumed by this.</p> <p>A parent representative asked whether we could have further discussions about this topic to determine options going forward. The Principal proposed that we agree that in the short term there would be no external advertising, but to add this as an agenda item to return to in the future.</p>
	Principal appointment process	Principal appointment process	The Chair explained the process for the Principal's appointment.
	Other business	Assembly Hall	The Principal and Chair described issues in relation to the recent renovations of the Assembly area. The main issues being that



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		Annual Report	<p>the ceiling and carpet do not meet the wall boundary.</p> <p>MLA Jessica Stojkovski has become aware of these issues and has raised this with the Minister for Education and asked for the issue to be fixed.</p> <p>Engineering issues were raised around airflow, which may be jeopardised by completing the ceiling, leading to mould. The Principal has asked the builders to come back with a proposal to extend the ceiling and carpet. As a result, the Assembly Hall will not be ready for this term. The handover of the area will be delayed until at least next term.</p> <p>The Principal explained that he is due to write last year's annual report for the school (which will be brief).</p>
11.05	Close		<p>The Chair drew the meeting to a close at 11:05.</p> <p>Next meeting date is set for 25 March.</p>