

# GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

## Meeting Minutes

Tuesday 16<sup>th</sup> February 2021

**ATTENDEES:** Erin Crowley, Karen Haseldine, Paul Fuller, Deanne Gray, Tiesha McGill, Oksana Edery, Rita Tuohey, Megan Finkelde, Julia Easton, Jessica Stojkovski, Abi Jones, Andrea O'Brien

**APOLOGIES:** Louise Voss, Katey O'Donovan, Eleanore de Beer, Rita Koning

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### 1. MEETING OPENING & WELCOME

The President opened the meeting at 6.30pm and welcomed all Committee members.

### 2. RECORD OF ATTENDANCE

Taken.

### 3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

Meeting minutes dated 20<sup>th</sup> October 2020 were tabled.

**Motion:** That the minutes presented be accepted as a true and accurate record of that meeting. Motion was carried.

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

#### 4.1 RISK MANAGEMENT – DISCO EVENT 2020

Discussed meeting minutes from 2020 Meeting with P&C Exec and Kerry Hartmann, refer to attached report. Coordinator and or DJ required if event is to be held this year. Jessica could reach out to local highschool students if anyone suitable to DJ or run activities. Offsite venue prefer to try Warwick or Padbury.

**Action:** Request to be sent out to parents for a co-ordinator.

### 5. UPCOMING EVENTS CALENDAR

#### ELECTION DAY EVENT

Discussed Sausage sizzle or possible Cake Stall, no Covid restrictions in place, possibly low numbers due to high absentee voting expected. No volunteers.

**Action:** Adila Harpley has now volunteered to assist.

#### Term 1 Events:

Event	Date	Coordinator
Chillin Tues	Weekly	Kerry Bosenberg / Stef Voigt
Welcome Picnic		Only if Dad's Campout Cancelled
Dad's Campout	W/E 26 <sup>th</sup> March	TBC or Cancelled
Easter Raffle	Wed 31 <sup>st</sup> March	Tiesha McGill

### **5.1 WELCOME PICNIC**

Insufficient time in the calendar to have both a Welcome event and Dad's camp out in Term 1 due to, Covid Lockdown week one, swimming lessons and upcoming public holidays. If no volunteers for a Dad's Camp out, we will hold a Welcome Picnic instead, placeholder in the calendar for the w/e 26<sup>th</sup> March.

**Action:** See item 5.2

### **5.2 DAD'S CAMP OUT**

Budget approved of \$500 for Dads Camp out or Welcome Picnic.

**Action:** Karen to put out a request for co-ordinator and volunteers.

### **5.3 CHILLIN TUES**

Review for Term 4 as profits are low for volunteers' hours. Big Thank you to Kerry & Stef for co-ordinating this term.

**Action:** Class reps to remind parents, readvertise for Kindy mums.

### **5.4 EASTER RAFFLE**

Thank you to Tiesha for co-ordinating this year, Raffle to be drawn on Wednesday 31<sup>st</sup> March.

**Action:** Call out for eggs & basket/box donations to the front office.

### **5.5 ENTERTAINMENT BOOKS**

Thank you Katey O'Donovan for co-ordinating again in 2021.

### **5.6 UNIFORM POP-UP**

Tiesha McGill to co-ordinate another online Uniform Pop-Up and stocktake. Rita T & Rita K both volunteered to assist. Thank you all.

**Action:** Call out for uniform donations.

### **5.7 MOTHERS DAY & FATHERS DAY STALL**

Thankyou to Eleanore who will again order stock and co-ordinate the stalls. Rita Touhey and Karen Haseldine volunteered to assist with set up and pack up and Paul Fuller agreed the stall can be run as per 2020 in the Library by teachers. Up to \$800 spend for both events approved.

## **6. REPORTS**

### **6.1 President's Report**

The President, Erin Crowley notified P&C that there is no Report for this Term. Thanked all volunteers for their efforts in 2020. Raised the idea of a Comedy night in Term 3 for parents. The idea to add a casual dinner and drinks option to the night was discussed and at an external venue.

**Action:** Discuss at Term 2 P&C Meeting.

### **6.2 Treasurer's Report**

The Treasurer, Karen Haseldine submitted the Report and Income Report (please see attached). Raised the idea of a mum's event later in the year.

**Action:** Discuss at Term 2 P&C Meeting.

### **6.3 Canteen Report**

The Canteen Manager, Roxy Edery submitted attached report. There are only 4 volunteers, more required. Plain milk no longer available and flavoured milk becoming difficult to source in our quantities.

New fridge required, up to \$2000 approved for replacement glass door fridge.

Big Thank you to the hard work Roxy puts in managing and running our canteen!

**Action:** Call out for more volunteers, Deanne to check Appliances online for replacement fridge option, Rita to check with local café owner re purchasing new fridge options. Erin to order if no cheaper options available. Erin to arrange for old fridge to be removed from school grounds.

### **6.4 Principal's Report**

The Principal Paul Fuller presented his report (please see attached). Paul thanked everyone for the warm welcome and smooth start to the year even with the lockdown and masks.

Advised us of Goollelal's 40<sup>th</sup> Anniversary this year, change to Start of day routines, 2021 focus on literacy and numeracy, change to school photographer vendor and an update on the Assembly area.

The Assembly area is due for completion shortly and unfortunately some items are not covered in the refurbishment including carpet and plywood ceiling to the edge of the structure. Paul is continuing to manage this for us and Jessica Stojkovski MLA will also look into it.

The school has ordered a new sound system and we look forward to the return of assemblies in 2021! Parents will be able to attend on a staggered approach for example parents of the class with an assembly item or parents with students receiving merit awards. Paul will communicate further updates as they are available.

**Action:** Julia Easton & Deanne Gray to write a letter asking for the build completion standards to be reconsidered.

## **7. SCHOOL BOARD UPDATE**

Julia provided a briefing into the New Principal selection process and welcomed Paul to Goollelal Primary. The board are in the process of putting together a New Business Plan and completing a School Review.

**Action:** Further details to be provided at future P&C Meeting.

## **8. GENERAL BUSINESS**

### **8.1 APPOINTMENTS**

The President declared all the positions on the Executive Committee vacant, and a call was made for nominations. The following was decided:

- President: Erin Crowley
- Vice President: Eleanore de Beer
- Secretary: Deanne Gray
- Treasurer: Karen Haseldine
- Executive Members: Louise Voss, Tiesha McGill and Katey O'Donovan
- Canteen Coordinator: Oksana Edery
- School Board Rep: Julia Easton
- Honorary auditor: Laura Windus

All other appointments (class representatives, district council representative, and delegates to the annual WACSSO conference) are to be allocated throughout the term.

### **8.2 JESSICA STOJKOVSKI MLA**

Discussed Labour election promises for 2021 including a possible \$20k towards a projector in the new assembly area or new Ipads.

### **8.3 IPADS & SCHOOL WISH LIST**

Discussed using P&C funds towards updating the 47 ipads (out of 93) that currently require replacing. The Ipads are no longer able to be updated and replacements are required. Approx cost 22 Ipads = \$10k.

**Action:** Paul Fuller to provide a school wish list for 2021 for the P&C to consider fundraising for.

## **9. NEXT MEETING**

The next meeting date was confirmed for 27<sup>th</sup> April 2021.

## **10. CLOSE**

The meeting was closed at 7.55pm and attendees were thanked for their attendance.