

# GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

## Meeting Minutes

Tuesday 19 October 2021

**ATTENDEES:** Erin Crowley, Karen Haseldine, Eleanore de Beer, Paul Fuller, Deanne Gray, Tiesha McGill, Katey O'Donovan, Megan Finkelde, Sally Howell, Julia Easton, Lorraine Grullis, Caitlin Merritt, Linda Lim Scriven, Lisa D'Uva

**APOLOGIES:** Oksana Edery, Rita Tuohey, Vanessa Furlong, Louise Voss, Abi Jones

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### 1. MEETING OPENING & WELCOME

The President opened the meeting at 6.30pm and welcomed all Committee members.

### 2. RECORD OF ATTENDANCE

Taken.

### 3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

Meeting minutes dated 27<sup>th</sup> July 2021 were tabled.

**Motion:** That the minutes presented be accepted as a true and accurate record of that meeting. Motion was carried.

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

#### 4.1 \$100 WORTH OF BOOKS & RAFFLE ITEM FROM JESSICA STOJKOVSKI

**Action:** Deanne to put in another request.

#### 4.2 BUSY BEE

Fantastic event with lots of volunteers, thank you to all the families that came down to help out, the school will be holding these more regularly.

#### 4.3 COLOUR RUN

Made over \$4,300! An exciting and successful event. The Committee would like to hold again next year.

**Action:** Use of profits will be in the 2022 Fundraising goals and approved at Term 1 2022 P&C Meeting.

#### 4.4 INTERSCHOOL SPORTS UNIFORMS

Discussed options for ordering uniforms, they would be required for Term 2 Lightning carnivals (years 4-6), Paul Fuller confirmed board approval not required. These will need to be approved at the Term 1 P&C Meeting for 2022, allowing time for potential student design competitions.

Raised the need for a Parents survey to confirm this item has parent support and what other items parents would like to fund raise towards for 2022. See Item 8.5 Parent Fundraising Survey

**Action:** To be discussed at Term 1 2022 P&C Meeting

#### 4.5 CANTEEN APP QKR / QUICK CLIQ FEE INCREASE

Erin to revisit options and may use Qkr which would align with the new school communications plan for excursion payments. See Item 6.4 Principals Report

**Action:** Karen to provide Erin with the Canteen Comparison document she collated previously. Erin to confirm details.

#### 4.6 P&C ADVERTISING

Discussed plans for creating a P&C flyer for distribution in Kindy Orientation packs and New enrolment packs. Paul offered P&C Reps opportunities to speak to parent groups at upcoming school events including Assemblies and Edu Dance. Lisa very kindly offered to speak at the upcoming Kindy Orientation on our behalf.

**Action:** Karen to write and Caitlyn kindly volunteered to create. P&C members to coordinate speaking opportunities. De to send Lisa and Tiesha talking points for Kindy Orientation & PP Assembly.

### 5. UPCOMING EVENTS CALENDAR

#### Term 4 Events:

Event	Date	Coordinator
Chillin Tues	Tuesdays	Stef Voigt
40 <sup>th</sup> Anniversary	29 October	School Event
Disco	19 November	Linda Lim Scriven
Edu Dance	8 December	School Event

#### 5.1 2022 MOTHERS / FATHERS DAY STALL

Huge thank you to Eleanor for all her years of running our stalls and all of her contributions to the P&C and our school. Eleanor has now handed over the role of co-ordinator to Abi Jones. Thank you Abi for taking on the role in 2022.

**Action:** Abi to be given the blue reference folder.

#### 5.2 40<sup>th</sup> ANNIVERSARY CELEBRATION

Paul provided an update on the planning for the event. Profits of the anniversary books have gone to the P&C! Full details to be provided by the school shortly. See item 6.1 Presidents Report

**Action:** Volunteers required to help with setting up or packing away, De to send out request to class reps.

#### 5.3 DISCO

Linda presented a thorough plan for the Disco, now confirmed for Friday 19<sup>th</sup> November, it looks like its set to be an amazing night, thank you Linda!

There will be a Jnr (Kindy – Yr2) & Snr (Yr3 – Yr6) split in times, same venue, awesome MC's and games as well as Pizza and Prizes. Linda ran through the full safety checklist and will require volunteers for the event. Full details to come shortly.

Tiesha mentioned silent disco options could be considered at future events and Megan described a really successful disco recently run by another school, with some good ideas for the committee to consider at future events.

**Action:** P&C Committee approved \$700 spend for the event. Volunteers will be required, De to send out a request to P&C Class Reps. Karen to send some signage info templates to Linda. Hand Sanitiser will be required on the night.

#### **5.4 EDU DANCE**

Will be held on 8<sup>th</sup> December, P&C would like to co-ordinate a raffle, \$50 approved by the committee towards raffle prize. Discussed options for ice cream van or like but decided not to go ahead with it. Discussed filming event but that is not an option.

**Action:** Bella Quelch and team will assist with ticket sales, De to reach out to Jessica's office. Volunteer required to put together Raffle prize. De to email class reps for any small business donations.

#### **5.5 COMEDY NIGHT**

New date for 2022 to be allocated, decided to leave to next years meeting to allocate a new date.

**Action:** Erin to follow up on the Liquor Licence refund. Item to be raised at the Term 1 2022 P&C Meeting.

## **6. REPORTS**

### ***6.1 President's Report***

The President, Erin Crowley notified P&C that there is no Report for this Term.

### ***6.2 Treasurer's Report***

The Treasurer, Karen Haseldine submitted the Treasurer's & Income Reports (please see attached).

Big Thank you to Mark from Reid Wright & Co and Matsuya for our lunches at the Sports Carnival, lots of great feedback and committee looks forward to offering these at future events. Thank you, Megan Finkelde, for coordinating.

P&C committee agreed to purchase the remaining books on the library's Wishlist to the value of \$131 at the annual Book Fair.

Year 6 group identified that the Captain Clean-up items were due to be replenished, committee approved \$150 for this. Big thank you to Bella Quelch who has purchased some really great items for this including sports equipment, card games and even a giant bowling set, we can't wait to see who wins this week!

**Action:** Committee support purchasing remaining Library wish list books at the end of each Book Fair annually. P&C to reach out to Year 6 groups for any other wish list items.

### ***6.3 Canteen Report***

No Canteen Report.

### ***6.4 Principal's Report***

The Principal Paul Fuller presented his report (please see attached).

Update on Goollelal's 40<sup>th</sup> Anniversary event on Friday 29<sup>th</sup> October. Volunteers for set up and pack would be greatly appreciated. Lots of amazing activities like open classrooms, food trucks, bouncy castle, face painting and even a helicopter! Full details to be provided by the school shortly.

2022 Book lists will be using the provider Champion Education (who have taken over Ziggies).

Book Awards are presented at Edu Dance concert and Paul has provided the criteria that the awards are allocated on. See attached Principals Report.

Year 6 Graduation ceremony will be held on Friday 10<sup>th</sup> December, book awards are also awarded here. Parent feedback requested for providing book award winners with a voucher and bookplate so the recipients can choose their own book (rather than preselected books as in previous years). Fully supported by the committee.

Our School will be reviewed in November, parents can meet with reviewers, if a parent would like to meet with the reviewers please contact Paul Fuller.

Update on communications from school to parents which are being streamlined. Text service for student absences and emergency contact situations.

Pre-payment of excursions will be replaced with Qkr (quicker) online payment and permissions, Skoolbag app likely to be retired. More details to come from school.

2022 Early Close for reporting – Wednesday 30<sup>th</sup> March 2022 at 11.45 school will close for parent teacher interviews, supervision will be provided for any students still on site. Further details to follow from school.

2022 School Development Days – Highlighted early for parent planning. See attached Principal's report.

**Action:** De to reach out to P&C Class reps for volunteers & let parents know to reach out to Paul if they would like to be interviewed as part of the review process.

## **7. SCHOOL BOARD UPDATE**

Julia Easton presented update to the committee. Currently working with school to streamline communications processes. Board role opening up and position to be advertised shortly, for full details please contact Julia or the school. Continuing to work with the school on Literacy and Numerous goals, with a whole school approach. Great parent feedback on the Early birds Program for Early intervention and the impact it is already having!

Julia thanked Erin Crowley for her work as P&C President, Erin will not be re nominating for the role in 2022 and a replacement will be required. Erin has been a member of our P&C committee for a long time now and the committee is very grateful for all her work and support and we look forward to seeing her at future meetings.

## **8. GENERAL BUSINESS**

### **8.1 PLAYGROUP UPDATE**

Lisa our Playgroup President provided an update to the committee, playgroup has been at capacity this year, which maybe to do with the high number of Kindy enrolments for 2022. In 2022 Playgroup will move to Monday's and full details will be provided by Lisa this term.

### **8.2 SPORTS CARNIVAL AWARDS**

Parent feedback to school that the stickers given to team sport recipients didn't work well as they didn't stay on shirts and ribbons are preferred.

### **8.3 UNIFORM POP UP**

Tiesha to run another Pop Up uniform shop on FB in Term 4, full details to be provided. Thank you Tiesha.

**Action:** Call out for more donations.

### **8.4 PARENT FUNDRAISING SURVEY**

2022 School P&C Fundraising goals to be established and survey to be sent out for parent feedback on wish list items. To be used in conjunction with the 2022 School wish list.

Current items that have been raised are interschool uniforms and a nature playground in the upper school.

All other fundraising goals were meet for 2021!

**Action:** Karen to create survey as per previous one she has co-ordinated. School to provide list at Term 1 P&C Meeting.

## **9. NEXT MEETING**

The next meeting date was confirmed for 8<sup>th</sup> February 2022.

## **10. CLOSE**

The meeting was closed at 8.20pm and attendees were thanked for their attendance.