

GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

Meeting Minutes

Tuesday 8 February 2022

Virtual - Annual General Meeting (AGM)

ATTENDEES: Erin Crowley, Karen Haseldine, Paul Fuller, Deanne Gray, Tiesha McGill, Rita Tuohey, Megan Finkelde, Lorraine Grullis, Caitlin Merritt, Linda Lim Scriven, Abi Jones, Nicola Biggs, Laura Holloway, Tina Whinnen, Ashlea Sharpe, Sarah Burns

APOLOGIES: Oksana Edery, Katey O'Donovan, Vanessa Furlong, Louise Voss, Sally Howell, Julia Easton

1. MEETING OPENING & WELCOME

The President opened the meeting at 6.30pm and welcomed all Committee members.

2. RECORD OF ATTENDANCE

Taken.

Action: All attendees to be issued a membership form via email for 2022 from Deanne

3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

Meeting minutes dated 19th October 2021 and 18th January 2022 were tabled.

Motion: That the minutes presented be accepted as a true and accurate record of that meeting. Motion was carried.

4. APPOINTMENTS

The President declared all of the positions on the Executive Committee were vacant, and a call was made for nominations. The following was decided:

- President: Karen Haseldine
- Vice President: Tiesha McGill
- Secretary: Deanne Gray
- Treasurer: Tina Whinnen
- Executive Members: Katey O'Donovan, Lorraine Grullis, Caitlin Merritt, Nicola Biggs, Rita Tuohey
- Canteen Coordinator: Oksana Edery
- School Board Representative: Julia Easton
- Honorary Auditor: Laura Windus

Outgoing President Erin Crowley thanked all for the support over the past three years in her role. All other outgoing members of the committee were thanked for their time.

All other appointments (class representatives, district council representative, and delegates to the annual WACSSO conference) to be held over to the next meeting.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 CANTEEN APP QKR BY MASTERCARD

Erin provided an update, moving over systems has taken a bit longer than expected and has unfortunately delayed the opening of the canteen by a week. We will be linked with the school account and families will no longer be charged per child per lunch order.

Action: Erin will provide training to Canteen Coordinator and distribute how to guides. Thank you Erin.

5.2 COMMBANK ACCOUNT

Erin and Karen managing accounts to set up QKR and to keep current P&C Banking account the same.

5.3 BANKWEST ACCOUNT – EFTOPOS MACHINE

Have moved to a \$29 per month fee structure, great savings thank you Erin.

Action: Review at Term 2 Meeting if we put a hold on the machine during COVID restriction periods.

5.4 REVIEW OF VOLUNTARY CONTRIBUTION FOR 2023

Current charge is \$40 per family, was incorrectly listed on each child's booklist for 2022. Chris Hemsley our School Manager will send the contributions to the treasurer.

Action: Review amount received from Chris and in Term 4 Meeting have the booklist text amended to say Per Family.

5.5 PARENT FUNDRAISING SURVEY 2022

Draft Survey sent out to P&C members and approved for distribution.

Action: Karen to issue.

5.5.1 YEAR 6 COMMUNITY GROUPS WISH LIST

P&C keen to engage with the year 6 group for ideas, suggestions and support implementing initiatives.

Action: De to let year 6 P&C rep know this once rep is appointed.

6. REPORTS

6.1 President's Report

The President, Erin Crowley notified P&C that there is no Report for this Term.

6.2 Treasurer's Report

The Treasurer, Karen Haseldine submitted the Treasurer's & Income Reports (please see attached).

Highlighted successful outcomes of 2021 events that the P&C would like to support for 2022 subject to Covid restrictions. Also highlighted the 2021 Donations to the school – everyone should be very proud!

Action: Further discussion in the Term 2 P&C Meeting for events and fundraising goals for 2022 with review of Survey results and Teacher's wish list. P&C Supports a Cake Stall if possible, for the next election.

6.3 Canteen Report

No Canteen Report. Roxy submitted the new price list for 2022 which has a 10-15cent increase. Erin pointed out there hasn't been a price review in several years. Supported.

6.4 Principal's Report

The Principal Paul Fuller presented his report (please see attached).

Highlighted current and changing Covid response requirements for the school, see attached report and fortnightly newsletters.

6.4.1 School Wish List

Submitted the Teachers and Staff "Wish List" which shortlisted the following in order of priority;

- New playground (multi-year project)
- New sports uniform (interschool not Friday Faction)
- Additional games and puzzles

When contacted by political candidates and decision-makers, Paul has regularly mentioned the value of a new playground for the school and community.

Notified the P&C that a request has come in for a consideration to be made to install a fence around Goollelal Primary school, full community and school engagement would be required. More information to come from School. The final decision about a perimeter fence will be made centrally by the Department of Education. Community input will certainly be considered very carefully, but other factors may also come into play.

6.4.2 School Sports Tops

Supportive of new Interschool Sports tops.

Highlighted no change to Friday Faction colours as any changes to Uniform would require Board approval.

Action: Karen to submit budget request and approval required at Term 2 P&C Meeting.

7. SCHOOL BOARD UPDATE

No Update provided.

8. UPCOMING EVENTS CALENDAR

8.1 POTENTIAL FAREWELL EVENT FOR KERRY HARTMANN

Karen raised request for a farewell for Kerry, in current restrictions there were not many options. Paul is looking into a school retirement event.

Action: To discuss at Term 2 P&C Meeting

8.2 WELCOME PICNIC / FATHERING PROJECT / COMEDY NIGHT / DISCO / COLOUR RUN

All events affected by Covid restrictions to be discussed at Term 2 P&C Meeting

8.3 UNIFORM POP UPS

Plenty of donations in the canteen

Action: Tiesha to co-ordinate the Term 1 online Pop-up shop, Rita to support. Thank you!

8.4 CHILLIN TUES

To continue as normal, thanks team.

8.5 EASTER RAFFLE

To continue, team discussed alternative options and creative new ways to run for this year. Including Egg Hunts and class activities. Can ask year 6's to assist, Mr Fuller could call out over the PA rather than in a group setting.

Action: Caitlyn Merritt and Lorraine Grullis to co-ordinate.

8.6 ENTERTAINMENT BOOKS

Raised \$140 in 2021, to be considered if this is run again.

Action: Katey the current co-ordinator to decide and let P&C know.

8.7 MOTHERS / FATHERS DAY STALL

Abi our new coordinator raised new focus for the stall gifts this year with a sustainability and local parent business focus. Suggestions included coffee vouchers, reaching out to our local parents for prices and business info. Committee members reminded that the \$5 is still an inclusive amount and cash options are to remain available.

Action: P&C Committee approved \$700 budget for this event. Abi to co-ordinate. Karen to put out a call to school businesses and Deanne to provide Abi with the school business contacts we have. Directory of these should be maintained.

8.8 LABEL FUNDRAISER

Fundraiser to continue for 2022.

Action: Caitlin and Karen to pass on details to new co-ordinator Rita. Thank you all.

9. NEXT MEETING

The next meeting date was confirmed for 3rd May 2022.

10. CLOSE

The meeting was closed at 7.35pm and attendees were thanked for their participation.