



## GOOLLELAL PRIMARY SCHOOL BOARD MINUTES

Annual General Meeting, Thursday 24 February 2022  
7 pm via WebEx



Time	Item	Documents	Recommendations
7:15 pm	<p><b><u>1. Welcome</u></b></p> <p>Acknowledgement of Country Apologies Conflicts of interest Correspondence in and out</p>		<p>The Chair opened the meeting with the Acknowledgement of Country and welcomed all attendees.</p> <p>Present: Paul Fuller, Vanessa Furlong, Kelly Egan, Julia Easton, Chris Quelch, Claire Willis, Pat Kiddey</p> <p>Apologies: None</p> <p>There were no conflicts of interest and no correspondence.</p>
7:20 pm	<p><b><u>2. Minutes of previous meeting</u></b></p>	Minutes of Meeting held on 12 November 2021	The minutes of the last meeting were endorsed by the Board Chair and seconded by the Teacher Representative. The minutes were signed off by the Principal.
7:25 pm	<p><b><u>3. Board governance</u></b></p>	Code of Conduct Terms of reference	<p>Annual signing of Code of Conduct suggested and seconded.</p> <p>Action: Chair to send email reminder to the board members to sign the Code of Conduct and review the Terms of Reference.</p>
7:30 pm	<p><b><u>4. Nominations for roles (Chair, finance committee)</u></b></p>		<p>Julia Easton nominated and elected as Chair.</p> <p>Chris Quelch nominated and elected as Finance committee member.</p>



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<p>7:35 pm</p>	<p><b><u>5. Budget Update</u></b></p>	<p>One line budget statement Comparative Budget Committee Structure 2022</p>	<p>The Principal presented the one-line budget and the budget was noted by the Board. Budget starting with a positive variance. There is an expectation that the positive variance will increase further.</p> <p>Comparative Budget report discussed and noted.</p> <p>Board Chair acknowledged and thankful for the incredible work done by Chris in tidying up cost centres and providing a clear comparative budget.</p> <p>Board has noted the members of the Finance committee.</p>
<p>7:45 pm</p>	<p><b><u>6. Public School Review: Progress</u></b></p>	<p>2021 Public School Review document 2022 Operational Plan</p>	<p>Reviewers returning in Term 4 2022 to review Teaching Quality and Student Achievement and Progress domains. All domains to be reviewed again in 2024.</p> <p>Operational plan outlines steps school is taking to action recommendations of school review. Operational plan is deemed clear and concise.</p> <p>Chair acknowledges and appreciates the sharing of the operational plan as part of the open, trusting and transparent communication between the school and board.</p>



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7:50 pm	<b><u>7. COVID-19 preparation</u></b>	Remote Learning Continuation Plan	<p>Remote learning plan reviewed. School well prepared. Principal outlined the steps that would be taken in the instance of a positive case at the school. Various scenarios outlined.</p> <p>Principal explained how the school is minimising the risk of a large number of close contacts across cohorts.</p>
8:05 pm	<b><u>8. Perimeter Fence</u></b>		<p>Request to investigate the possibility of a perimeter fence for the safety of students.</p> <p>Department of Education can provide fences on the basis of asset protection.</p> <p>Principal has discussed with the P&amp;C and is consulting school parents and wider community. Principal providing opportunity for anonymous feedback.</p>



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<p>8:15 pm</p>	<p><b><u>9. General Business</u></b></p>		<p>Excursions discussed. Ensuring same excursion does not occur 2 years in a row. Principal has spoken to staff.</p> <p>Assemblies - Merit certificates and faction slips discussed. Merit certificates will be reviewed in Term 2 as assemblies currently deemed on pause.</p> <p>Action: Principal to implement distribution and celebration of faction slips through other means for Term 1.</p> <p>Board members acknowledged that there is likely to be significant disruption to normal school life this term. The Principal reiterated that any families who are feeling concerned about this or any other matter should contact the school to discuss support that is available.</p> <p>Chair suggested co-opting parent Candice Patterson to help review data and ensure the school is meeting the goals outlined in the school review. Motion moved and carried.</p>
<p>8:28 pm</p>	<p><b><u>10. Close</u></b></p>		<p>There was no further business. The meeting adjourned at 8:28pm.</p>