

# GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

## Meeting Minutes

**Tuesday 3 May 2022**

**ATTENDEES:** Karen Haseldine, Paul Fuller, Deanne Gray, Tiesha McGill, Rita Tuohey, Megan Finkelde, Caitlin Merritt, Abi Jones, Tina Whinnen, Sarah Burns, Katey O'Donovan, Amy Button

**APOLOGIES:** Oksana Edery, Vanessa Furlong, Louise Voss, Sally Howell, Julia Easton, Erin Crowley, Lorryne Grullis, Linda Lim Scriven, Nicola Biggs, Laura Holloway, Ashlea Sharpe,

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### 1. MEETING OPENING & WELCOME

The President opened the meeting at 6.30pm and welcomed all Committee members.

### 2. RECORD OF ATTENDANCE

Taken.

### 3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

Meeting minutes dated 8<sup>th</sup> February and 26<sup>th</sup> March were tabled.

**Motion:** That the minutes presented be accepted as a true and accurate record of that meeting. Motion was carried.

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

#### 4.1 BANKWEST ACCOUNT – EFTOPOS MACHINE

Agreed to continue paying monthly fee due to upcoming events.

**Action:** Rita Tuohey to test ahead of Election Day Cake Stall.

#### 4.2 REVIEW OF VOLUNTARY CONTRIBUTION FOR 2023

Agreed \$40 per family to remain the same for 2023.

All parents who paid more than once in 2022 have been contacted by Deanne, Tina or Jane and offered refunds. Two payments have been refunded. Others very generously gave the \$40 to the P&C to keep as a donation for the year.

**Action:** Deanne to let Chris Hemsley our School Manager know for the 2023 Booklists. Karen to add Caitlyn to the QKR account and Contribution to be added to the QKR. Review at next meeting if we need to let parents who haven't paid know they can pay it on QKR.

#### 4.3 REVIEW OF 2022 FUNDRAISING GOALS

After review of 2022 Teacher's wish list and Parents response to the P&C Survey the P&C have agreed that the Fundraising Goal for 2022 is a New Nature Playground. This is a Multi-Year Project which will need to be investigated to determine total cost, project timeline, instalment options, as well as possible contributions from the school, government or other organisations.

The Goal will be to match the 2021 \$10k donation for the school ipads. With a \$10k first donation to the Nature Playground Project by the end of 2022. Intention is for the Playground to be used for all school students.

Will continue with smaller donations for Library books and more sports department donations, throughout the course of the year if funds are available.

**Action:** Caitlyn to contact vendors for prices, 1-3year plan, options, and program. Karen to contact year 6 students for children's input into what they would like in a Nature Playground. Abi to provide Deanne with any Grant option contacts. Coordinate with Pauls support.

## 5. REPORTS

### ***5.1 President's Report***

The President, Karen Haseldine submitted the Presidents Report (please see attached).

Thanked Erin for implementing the QKR program which has been a brilliant tool.

Thanked Caitlyn for the P&C Brochures which will go to all new families.

Would like to continue engaging with the year 6 students for support with events and ideas for 2022.

### ***5.2 Treasurer's Report***

The Treasurer, Tina Whinnen submitted the Treasurer's & Income Reports (please see attached).

Thanked Caitlyn and team for a very successful Easter raffle raising \$1,206!

Thanked Abi and Laura for putting together the Mother's Day Stall using local Goollelal school businesses, Thanked our amazing creative school business who have provided our Mother's Day products. We can't wait to see our gifts!

Highlighted the current donations to the school for 2022, books to the library, 2x Netball Stands, 2x Moveable Basketballs Hoops, Basketball nets, Interschool tops hopefully to arrive before Lightening Carnival.

Thanks Laura Windus for completing our 2021 Audit.

**Action:** Karen following up on Interschool top order.

### ***5.3 Canteen Report***

No Canteen Report. Proposal to consider changing Chillin Tuesday back to \$1 icy poles rather than entire ice-cream range. Proposal to amend QKR cut off time to 8.40am. A P&C Member asked if we've considered increasing canteen days, we thought it may not be an option due to volunteer numbers.

Thank you to Roxy for all her hard work, great feedback on how Roxy runs and manages the canteen including when children away sick with lunch orders in and how she made sure one of the classes all had their lunches before they had to leave school due to Covid isolation rules.

**Action:** De to email Roxy for her recommendations. For discussion at Term 3 Meeting.

#### **5.4 Principal's Report**

The Principal Paul Fuller presented his report (please see attached).

Thanked the Goollelal Community for flexibility, patience, and maturity as we responded to constantly changing rules. Thank you to the dedicated staff including countless relief staff who kept the school open and our children learning.

Discussed easing of restrictions including Full-school assemblies beginning again, parent volunteers are permitted, art club and science club recommencing and Year 6 camp proceeding.

While parents are again permitted to enter classrooms, we strongly encourage parents to support the independent routines that have now been established.

Children who test positive must continue to quarantine for seven full days. Children who are close family contacts can come to school if no symptoms and daily negative RATs.

Government providing free RATs, and these will be distributed via the school later in the term.

Highlighted that any feedback on any school topics are welcomed and acted upon, please contact the school office directly to discuss anything. You can also reach out to your P&C Class Representatives or the P&C members directly who can raise concerns on your behalf.

Paul on Long Service Leave until the 25<sup>th</sup> May, Vanessa Furlong will be acting Principal and Kat Free will be performing the role of Associate Principal.

**Action:** Paul is arranging for further quotes for class photographers for 2023

#### **6 SCHOOL BOARD UPDATE**

No Update provided.

#### **7 GENERAL BUSINESS**

##### **7.1 WACSSO SOLVENCY STATEMENT**

Karen submitted for 2022

##### **7.2 PARENT SUPERVISION OF BASKETBALL COURTS**

Raised parent query of basketball courts not used during lunch due to teacher supervision limitations. Paul highlighted as duty of care only Teachers or EA's can provide supervision for this and there are not enough teachers to provide it. Paul has put out to the classes that he'd be happy to supervise any games if they ask him. P&C hope that purchase of the Removable Basketball and Netball goals will address this.

**Action:** Let the P&C Class Reps of 4-6 classes know Paul might help out if they book it in.

##### **7.3 COOKIE FUNDRAISER**

Quote obtained for cookie fundraiser, P&C agreed it would be a good option to use in a targeted campaign for example if we are just behind our annual target for the Nature Playground.

**Action:** Raise again once we have the Nature Playground 1-3 year plan

#### **7.4 CHILLED WATER FOUNTAINS**

\$3k quote obtained. P&C would like further quotes and to establish if this is something a lot of parents would support P&C spending funds on. Could be considered in 2023 through the annual staff and community consultation process.

**Action:** Amy to obtain a plumbing quote, Abi to investigate any grant options for sustainability (using fountains instead of single use bottles etc). P&C to discuss in Term 3.

### **8 UPCOMING EVENTS CALENDAR**

#### **FAREWELL EVENT FOR KERRY HARTMANN**

Karen to discuss date options with Kerry, and to contact the Kingsley Tavern for venue options. This event will not be a P&C event, but will be open to the entire Goollelal parent community.

**Action:** Karen to discuss date options with Kerry.

#### **8.1 P&C DAY WA**

**Action:** P&C will buy cheese and wine to the Term 3 Meeting.

#### **8.2 MOTHERS DAY STALL**

Abi updated P&C on the stall which has been set up, she has learnings for 2023 stall which she will let the team know about. Thanked the school businesses that have supported the sustainability focus of this stall, lots of very excited mums.

**Action:** Further update from treasurer at Term 3 Meeting.

#### **8.3 FATHERING DAY PROJECT**

Running the upcoming Election Day BBQ, if successful consider using for the Disco. See Item 8.4 for Budget approval.

#### **8.4 ELECTION DAY CAKE STALL & BBQ**

Thank you to Rita Tuohey for coordinating the Cake Stall.

Erin Crowley has volunteered to run a Hot Beef Roll option as well. Suggested tickets for the rolls and hotdogs could be purchased via the eftpos machine that Rita will have at the stall. I.e. like they do at the football club.

Suggested cake prices were higher than the prices in 2021. P&C suggested using the eski and filling with soft drink, water and or juice boxes also for sale.

**Action:** P&C Committee approved \$950 budget for the Fathering Day BBQ and \$250 for Hot Beef rolls budget.

#### **8.5 FATHERS DAY STALL**

Abi our new coordinator has asked for any Fathers Day stall gift ideas

#### **8.6 COMEDY NIGHT**

**Action:** Karen to reach out to Erin if this is still something she'd like to arrange in 2022, possibly Term 3.

### **8.7 DISCO**

Thanks to Linda who will be co-ordinating again this year, P&C suggested Term 4. Suggested a silent disco section could be considered, P&C discussed if dinner should be provided or if families should make own arrangements before or after the disco. Discussed food vans and other meal options but decided to difficult to maintain safety of students inside and outside the event. P&C preference is no dinner provided, \$10 ticket price with lolly bag included and no individual sales of lollies.

**Action:** P&C Committee approved \$800 budget for this event. Paul to provide contact details to Linda for the DJ that Glengarry primary use. Tiesha to let Linda know the Silent disco contact she has. Linda contacting venue options. De to let Linda know discussion.

### **8.8 COLOUR RUN**

Last day of Term 3,

**Action:** Karen to organise colour powder order with Chris Hemsley to avoid GST. Abi, Rita, De to arrange filling the colour bottles for teachers.

### **8.9 UNIFORM POP UPS**

**Action:** Tiesha to co-ordinate the Term 2

### **8.10 BUSY BEE**

Bull ants were raised as an ongoing issue, Gardner sprays in school holidays only.

**Action:** Busy Bee to be discussed at Term 3 meeting for October options.

## **9 NEXT MEETING**

The next meeting date was confirmed for 26<sup>th</sup> July 2022.

## **10 CLOSE**

The meeting was closed at 8.55pm and attendees were thanked for their participation.