

GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

Meeting Minutes

Tuesday 26 July 2022

ATTENDEES: Tiesha McGill, Deanne Gray, Rita Tuohey, Caitlin Merritt, Abi Jones, Tina Whinnen, Sarah Burns, Vanessa Furlong, Sally Howell, Linda Lim Scriven, Laura Holloway

APOLOGIES: Paul Fuller, Karen Haseldine, Megan Finkelde, Katey O'Donovan, Amy Button, Oksana Edery, Louise Voss, Julia Easton, Erin Crowley, Lorraine Grullis, Nicola Biggs, Ashlea Sharpe

1. MEETING OPENING & WELCOME

The Vice President opened the meeting at 6.30pm and welcomed all Committee members.

2. RECORD OF ATTENDANCE

Taken.

3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

Meeting minutes dated 3rd May 2022 were tabled.

Motion: That the minutes presented be accepted as a true and accurate record of that meeting. Motion was carried (via electronic communication to P&C Secretary).

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 REVIEW OF VOLUNTARY CONTRIBUTION FOR 2023

Agreed \$40 per family to remain the same for 2023. Payment option added to QKR and Chris Hemsley notified for Booklists.

4.2 REVIEW OF 2022 FUNDRAISING GOALS

4.2.1 NATURE PLAYGROUND

This is a 3 Year Project, Caitlin Merritt and Paul Fuller have reviewed company options and Committee supported and approved \$1500 Design from preferred vendor Nature Based Play due to their experience with School Nature Playgrounds and compliance with Education Department regulations.

Design expected to be broken down into three-year build options each year budgeted spend confirmed and committed to at \$10,000.00.

Design plan will allow the P&C to investigate any Grant options.

Action: Caitlyn and Paul meeting with vendor to work on Design. To be reviewed again by the P&C.

5. REPORTS

5.1 President's Report

The President, Karen Haseldine submitted the Presidents Report (please see attached).

The Vice President, Tiesha McGill discussed in Karen's absence. Vanessa Furlong summarised status of Interschool Tops, Vendor ID Athletic sent the uniforms in Adult Sizes rather than student sizes. Initial order was for \$2332, Vendor has said they will provide student sizes for an additional \$1100. P&C Committee looking into other options before the spend is voted on.

Action: Linda Lim Scriven took a shirt to alter and see if that is an option – Thank you. Sarah Burns to collect another quote from an alternative vendor. Deanne Gray to discuss with Paul Fuller.

5.2 Treasurer's Report

The Treasurer, Tina Whinnen submitted the Treasurer's & Income Reports (please see attached).

Summarised the profits made at events and donations the P&C have made to the school this year, including paying for this year's Literacy Planet Subscriptions.

Highlighted closing of the CBA account and using Bankwest only.

Action: Tina to update P&C Committee when CBA account has been closed. Deanne Gray to follow up Term 3 Uniform Pop-up shop date with Rita Koning, maybe in person uniform shop Term 3.

5.3 Canteen Report

No Canteen Report. Roxy reviewed queries from last P&C Meeting and in Term 4 Chillin Tuesday will go back to \$1 icy poles rather than entire ice-cream range. QKR cut off time remain the same so as not to impact the year 6 students who collate the orders for the canteen. Due to low volunteer numbers no consideration has been made for a second Canteen date. We currently have 4 volunteers.

Roxy and a current team member will both leave the canteen in 2023 as their children graduate from Goollelal. Roxy will need to be replaced as Canteen Manager, we can be flexible on canteen day to suit a new Canteen Manager would just need to be on a Kindy day.

Action: Review Term 1 2023 Chillin Tuesday options. Deanne Gray to put out a call for volunteers for canteen and a new Canteen manager for 2023 to be allocated.

5.4 Principal's Report

The Principal Paul Fuller submitted the Principals Report (please see attached).

Vanessa Furlong summarised the report in Paul's absence.

Caitlin Merritt successfully nominated as parent representative on the School Board. Congratulations Caitlin. New Flag poles to be installed thanks to the year 6 class for such a thoughtful proposal. Solar Panels are being installed! Highlighted the positive impact of the Early Birds program and the additional program for older students. Continued review of Photographer options for 2023 and ongoing. Covid cleaning is ongoing and mask wearing is still an option.

Action: Committee asked Paul to let us know if batteries were being installed with the Solar Panels. Paul to discuss with Amy Button for any feedback on photographer options.

6. SCHOOL BOARD UPDATE

No Update provided.

7. UPCOMING EVENTS CALENDAR

7.1 FATHERING DAY PROJECT

BBQ and Bingo night, Jarrad Bosenberg co-ordinating with Paul Fuller. No budget approval requested, Jarrad to submit any invoices to the P&C for reimbursement.

Action: Deanne to pass on Pizza vouchers. Tina Whinnen will let Paul know the number of tickets sold and attendee list.

7.2 FATHERS DAY STALL

Abi has Laura Holloway assisting in her absence. Thanks team.

Action: Laura requires a Goollelal P&C Letterhead to request donations from Bunnings, Deanne to work with Jane to provide.

7.3 SPORTS CARNIVAL LUNCHESES

Megan Finkelde is co-ordinating, lunches are available now to pre order on QKR.

7.4 COLOUR RUN

Powder is ready to be put in bottles. Donations can be made on QKR.

Action: Abi, Rita, De to arrange filling the colour bottles for teachers, Friday 16th Sept, De to send invite on FB.

7.5 MOVIE NIGHT

Caitlin Merritt provided a cost summary to host a Movie event at a cinema. Committee agreed with her proposal for Warwick Cinema in Term 4. Committee suggested a family event on a Sunday afternoon, proposed 2nd weekend after school holiday.

Action: Caitlin to provide summary to P&C of the event. Abi & Laura to coordinate a raffle or similar fundraiser at the event.

7.6 UNIFORM POP UPS

Action: Deanne to follow up with coordinator for Term 3 Rita Koning to confirm date of a physical store this term. Term 4 maybe back online if someone to co-ordinate.

7.7 BUSY BEE

Action: Paul Fuller to update committee on Term 4 event.

7.8 DISCO

Thanks to Linda who is coordinating, confirmed for Friday 11th November. \$10 ticket price, only killer pythons for sale on the night, BYO water bottles. Hamersley Rec centre to be confirmed as venue. DJ recommendation Quote was \$800 and too expensive, alternatives being investigated at approx. \$400. Committee decided to include food, bulk order of pizza's, slices available on the night. Linda working through details and will put a call out for volunteers and confirm further details at Term 4 P&C Meeting. Masquerade theme.

Action: P&C Committee approved \$700 budget for this event. DJ budget to be approved by committee when Linda has the final quote. Deanne to send Safety Checklist to Linda. Flyer to be made up.

7.9 EDU DANCE RAFFLE

Donations to be handed into reception and stored in Canteen until closer to the date.

7.10 COMEDY NIGHT

Discussed comedy night options, committee preferred other options. Refer Item 8.1

8. GENERAL BUSINESS

8.1 2023 SCHOOL COMMUNITY FUNDRAISING EVENT

Abi raised the need for a community focused fundraiser in 2023 to help with meeting the Nature Playground fundraising goal, discussed options to hold Disco every 2nd year or reduce the number of School P&C Events to allow committee and volunteers time and date to focus on a community fundraiser. Ideas such as Comedy night, bingo nights, quiz night etc discussed. Vanessa Furlong recommended Jon Lennon Entertainment for Musical Bingo.

Action: Laura Holloway volunteered to coordinate an event Term 1 2023 to meet this need. Committee members to assist with advertising and set up in 2022 to support this. Thank you, Laura! Committee to reach out to local members to see if any support could be provided. Sarah Burns has a contact she can provide for Quiz Nights.

9. NEXT MEETING

The next meeting date was confirmed for 18th October 2022.

10. CLOSE

The meeting was closed at 8.35pm and attendees were thanked for their participation.