



Item	Documents	Recommendations
<p>Welcome</p> <p>Acknowledgement of Country Apologies Conflicts of interest Correspondence</p>		<p>The Chair opened the meeting with the Acknowledgement of Country and welcomed all attendees. Meeting opened at 7:05pm.</p> <p>Apologies: Kelly Egan Present: Paul Fuller, Candice Patterson, Vanessa Furlong, Pat Kiddey, Chris Quelch, Caitlin Merritt Visitor: Kirsty Trzcinski</p> <p>Conflicts of interest: nil</p>
<p>Minutes of previous meeting</p>	<p>Minutes of Meeting held on 2 August 2023</p>	<p>The minutes of the last meeting were endorsed by Candice Patterson and seconded by Caitlin Merritt.</p> <p>The minutes were signed by the Principal and Board Chair.</p>
<p>Budget Update</p>	<p>One line budget statement</p>	<p>The Principal shared a summary of the budget update. Overall, the school has a balanced budget from last year.</p> <p>Question from Board member - how is disability funding going?</p> <p>The Principal answered - we have supported several families to go through the diagnosis process and we are looking at an increased amount for 2024. At this stage we are looking at employing more Special Needs Education Assistants. The Principal confirmed that the children being diagnosed are all from our local intake area.</p> <p>The Principal explained how funds are used through the one-line budget and noted that the salary budget fluctuates depending on resourcing for individual children, especially those with disabilities.</p>
<p>Planning for 2024</p>	<p>Draft schedule of Contributions and Charges</p> <p>Proposed schedule of School Development Days</p> <p>Enrolment Update</p>	<p>The Board is required to approve the contributions and charges schedule. This is part of the strategic role of the Board.</p> <p>The Board Chair clarified that the amounts are maximum amounts and there is always scope to discuss payment issues with the Leadership Team.</p>



		<p>Contributions and Charges have gone up slightly in line with the general cost of goods and services. A Board member asked about the price of swimming in 2023 - there were fewer days and the cost was the same. The Principal advised that, this year, the school subsidised the amount.</p> <p>The Board chair asked about no kindy performance at Edu-Dance. The Associate Principal advised that Edu-Dance is no longer servicing kindy. The Principal advised that the kindy students will have an afternoon for families towards the end of the year.</p> <p>The Principal clarified some further details:</p> <ul style="list-style-type: none"> • Voluntary Contributions – these are set by the Department of Education • Primary Extension and Challenge (PEAC) - price depends on the course chosen by the child. • Personal Use Items List - this is stationery used by students. • Maths Books - every child uses the same program based on the textbook. <p>The amount of the Personal Use Items List is comparable to other local schools and includes textbooks.</p> <p>Contributions and Charges Schedule: Moved by Paul Fuller and accepted by Chris Quelch</p> <p><u>School Development Days</u></p> <p>The Principal advised schools are required to have six School Development Days during the year. These days chosen are largely in collaboration with local schools.</p> <p>Early close for parent interviews - 28 March 2024.</p> <p>Candice Paterson accepted the proposal of days and they were seconded by Pat Kiddey.</p>
<p>Student Outcome Data</p>	<p>NAPLAN analysis (to be presented at the meeting)</p>	<p>The Principal shared information about assessments used by the School to measure student progress.</p> <p>The Principal shared NAPLAN progress data. It was acknowledged that this is an imperfect measure due to the nationwide change in timing of assessments, but the school</p>



		<p>can still use it to broadly assess against its target of year-on-year progress. In four out of five areas children made greater than expected progress, meeting 4 out of 5 targets.</p> <p>A Board member asked if the Strive Reading program would have influenced data. The Principal advised yes and explained the link between reading and writing.</p> <p>The Board Chair asked about the Year 3 2023 cohort. The Principal shared the Year 3 data. Comparing 2022 and 2023 cohorts, the gap with like schools is closing, although these are different cohorts.</p> <p>A Board member asked about the definition of like schools. The Principal explained ICSEA (Index of Community Socio-Educational Advantage).</p>
<p>Student Behaviour Policy Review - update</p>	<p>Draft Positive Behaviour Plan</p>	<p>The Principal explained requirements of school to have a positive behaviour plan and provided a draft. Although the plan is operational and does not require School Board endorsement, the Board can add value in these situations by advising on the underlying principles.</p> <p>Board members provided feedback on the document, and expressed support for the underlying restorative principles in the Plan.</p> <p>The Chair asked if parent consultation has informed the plan. The Principal advised yes.</p> <p>There was extensive discussion around the processes included in the plan, particularly around the topic of bullying. The Principal explained the importance of bullying behaviours being reported so the school can take action.</p> <p>The view is to make the plan operational at the beginning of 2024. The Board confirm they are comfortable with this approach.</p>
<p>Community Member role</p>		<p>The Principal advised that Pat Kiddey is finishing her time on the Board. Pat has been on the Board for 4 years; the Principal thanked her for her valuable time and input. The Principal nominated Sean Browne.</p> <p>The Principal explained it is timely for Sean to engage as a Board member as we move towards strengthening our Aboriginal Cultural Standards.</p>



GOOLLELAL PRIMARY SCHOOL BOARD

AGENDA

Tuesday 24 October 2023

7 pm Conference Room



		The Principal, Paul Fuller moved to nominate Sean as Community member of the Board. Seconded by the Board Chair, Candice Patterson.
Future Meeting Dates		Future meeting dates - 16 November at 7pm. Kingsley Hotel Term 1 - date TBC, likely February.
General Business		Beanie update – we are waiting for a sample to arrive for approval. Community member, Caitlin Merritt will bring the sample to the next P&C meeting. The Board Chair provided positive feedback about the Sports Carnival. The Principal shared the trial for timetable changes for 2024. This includes moving lunch forward in the day and reversing eating to the end of the break. There will now be afternoon recess. Same amount of time for instruction, breaks, but just in a different sequence. Canteen will need to be adjusted in times. Board member asked if the school’s involvement in the Centre of Excellence in the Explicit Teaching of Literacy had commenced. The Principal confirmed that yes, it has started.
Close		Meeting closed at 8:40 pm



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Board Member Terms

Name	Role	Current term ends
Pat Kiddey	Community	December 2023
Vanessa Furlong	Staff	April 2024
Chris Quelch	Parent	April 2025
Candice Patterson	Chair Parent representative	July 2025
Caitlin Merritt	Parent representative	September 2025
Kelly Egan	Staff	December 2025
Paul Fuller	Principal	Ongoing