

GOOLLELAL PRIMARY SCHOOL P&C ASSOCIATION

Meeting Minutes

Tuesday 28 November 2023

General Meeting

ATTENDEES: Lorryne Grullis, Jo Twomey, Sarah Burns, Paul Fuller, Stacey Cain, Christine Cosgrave, Caitlin Merritt, Laura Holloway

APOLOGIES: Rita Tuohey, Amy Marshall, Abi Jones, Megan Finkelde, Linda Scrivens, Karen Haseldine, Tiesha McGill, Tina Whinnen, Em Yeatman, Cheryl Gill, Stacey Ollerenshaw, Deanne Gray, Anna Lurie, Katey O'Donovan,

1. MEETING OPENING & WELCOME

The President opened the meeting at 6.41pm and welcomed all new and existing Committee members.

Special Resolution Motion – financial year and AGM movement date

Lorryne explained this is no longer necessary and is therefore off the agenda. All office bearers will be in position from this meeting so AGM date can remain at start of 2024 with full financial year from being the same as the school year to simplify. This will be the last meeting of the year and will consist of a end of year wrap up, 2024 planning and nomination of office bearers.

A vote was held and all in agreement for AGM to be the first meeting of the new financial year.

The question was raised about who will finish off the year if there are new office bearers and when responsibilities with change. It was explained that people elected today (if there a change) will be in their roles from next AGM with the handover between now and the next meeting. The roles are to coincide with the financial year.

2. RECORD OF ATTENDANCE

Taken. (membership forms to be completed for new and current members) – Jo Twomey

3. CONFIRMATION OF PREVIOUS MEETING'S MINUTES

Motion: That the minutes presented dated 17 October 2023 be accepted as a true and accurate record of that meeting. Motion was carried.

4. ELECTIONS

The President declared all positions vacant on the Executive Committee and a call was made for nominations. The following was decided

- President: Lorryne Grullis
- Vice President: Sarah Burns
- Secretary: Jo Twomey
- Treasurer: Stacey Cain
- Executive Members: Caitlin Merritt, Meghan Finkelde, Laura Holloway
- Canteen Coordinator: Linda Scrivens
- Canteen 2IC :Christine Cosgrave
- School board representative : Caitlin Merritt
- Honorary auditor: New accountant needed for 2024;

All other appointments such as class representatives and delegates to the Annual WACSSO conference will be appointed at the next meeting

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 P&C mission statement – to be tabled for next meeting

Action: Jo to send suggested statement to be reviewed and revised at next meeting.

5.2 WACSSO recommendations regarding new proposals about Facebook as joint page for school and P&C.

- Not yet reviewed- discussion followed on the complications of merging the pages and the recent increase in activity the page has received when more content was added. It was discussed that there is a need for a new social media person to revamp the fb page and be in charge of communications rather than merge. Responsibilities to also include QKR. Also possibility of adding Instagram

Motion: To keep separate pages and create a Social media team to be assigned for responsibility of the P&C page and any other social media. Motion was carried.

5.3 Role of class rep definition and social media/communications - Amy unable to attend and tabled until next meeting.

6. REPORTS

6.1 *President's Report*

The President noted that we, as a team, are changing the culture of the P&C community in a positive way, and thanked the team for all input and support.

There have been lots of new events which have been exciting and well received and we can look forward to many more in a new and exciting year.

- Update on the Goolly Woolly Beanie – president modelled a sample which will hopefully be approved by board at the next meeting ready to be advertised at the end of this year/start of next year. Clarified this is not compulsory uniform but optional for anyone. Order forms will be sent out in Term 1 to be Delivered Term 2 in time for Winter.

Recent events

- World Teacher Day - lunch and letters were very well received, teachers feedback was they felt very appreciated and valued.
- Disco - Linda Scrivens – 17/11 tabled until Linda present
- 12 days of Christmas raffle – 20/11 – elf has been extremely popular and the raffle very successful so far. Concludes at Edudance

6.2 Treasurer's Report

- Tina Whinnen submitted the treasurers report and income report (see attached)
- Profits were summarised from fundraisers and canteen, noting the colour run made a huge \$4000 increase from last years profits.
- The kindy orientation pop up uniform shop was also successful managing to clear lots of smaller sized stock.
- The P&C agreed on holding onto funds raised until the final stage of the nature playground is underway sometime in 2024.
- Disco figures were down and queries were made as to reasons? Lack of numbers, venue, time of year.
- Bank update – a further extension on the closure of the account has been put in place by Bankwest until 27th Feb 2024, however as it now has a nil balance and is no longer needed, the treasurer will have a letter signed by all signatories to officially close the account.
- Canteen Pie Warmer repairs were carried out in October, paid \$275 to WA Commercial Appliances. – noted not to overload the warmer.

Action: Disco - check numbers with Linda, was the venue what created lack of interest, older students numbers low? Time of year?

Action: Need to look at the system for qkr uniform orders as some issues with people not receiving uniforms. Set dates for Popups on calendar (proposal for edudance popup).

Action: Goollelal Primary School P&C wish add Stacey Cain as Treasurer to our account with CBA.

6.3 Canteen Report

Sarah Burns reported on the following:

A review was conducted of canteen procedures. Everything is now running fairly smoothly. We may need more casual volunteers for next year. We can look at alternative days if preferred by canteen staff and manager.

6.4 *Principal's Report*

Paul Fuller submitted the Principals Report (see attached) outlining the following points:

- In Term 1 2024 – we are piloting a change to timetable. Bringing lunch forward to an earlier time, and allowing students to play first and then eat, encouraging more students to eat their entire lunch. Play at 11, eat lunch at 11:35 and then an afternoon recess. This reduces transitions meaning less uninterrupted time for teaching in the morning. Trialled for one term and reviewed at the end of term.
- Discussion followed of implications for Canteen but the idea was positively accepted.
- Class structure – as there were lots of questions around this a video was shared online to show the thinking behind the structure and ease any concerns. The P&C agreed this was very informative and explained the structures really well. Mr Fuller desires transparency for all so that everyone is on board and understands the reasoning behind the class structures.

7. SCHOOL BOARD UPDATE

Nothing to report.

8. GENERAL BUSINESS

5.1. *Nature playground*

Caitlin Merritt reported we are ready to look at stage 3 and meeting with the company that is designing the play space. They met with students to gain views and ideas and proposed plans will be put to the school, with intentions for use and learning for each part by end of year. We have booked for work to begin in July.

Action - check with Tina what funds the school is holding.

Action - CM to check for potential grants as our criteria and budget changes may mean we are eligible.

Action – create a visual goal \$50,000 for everyone to see progress and target.

5.2. *Open business* – no ideas and suggestions presented

6. UPCOMING EVENTS CALENDAR- 2023

6.1. Edudance raffle – in progress – concluding on 7/11/23

7. 2024 PLANNING IDEAS

The following suggestions and ideas were presented.

- Focus some **fundraisers as a Y6 fund**. Show people where the money is going. Eg leavers shirts. This will be decided after further discussions.
- **Helping Hand** – for those families doing it tough so that we can provide help for anonymous people in our community if needed (possible soft launch in 2024 – full launch in 2025) Suggestions of an independent email address where people can contact to nominate others or themselves for support and a database of ways that

support can be given facilitating help, not actually funded by P&C. Some ideas discussed were:

- Canteen vouchers for kids lunches
- Coles/myer vouchers or Woolworths vouchers or fuel cards
- Lawn/yard cleanups
- House cleaning
- Home cooked meals

Possibly a great way for people that want to help and be involved but don't want to necessarily join the P&C or can't assist in other ways.

Action: Lorraine has volunteered to take on this role.

- **Family fiesta** - Swap disco for family fiesta but earlier in year. Can be a community initiative rather than making money.: (maybe every second or third year – as smaller kids will still want to experience disco life but just not every year) Some suggestions for the event are :

- Food trucks
- Inflatables (soccer, obstacle course)
- Rock climbing wall
- Face painting
- Silent disco tent
- Pop up bar\
- Pay one price for all inclusive 2/3 hours

- **Kindy/PP picnic/sundowner** – CM – this could be open to all but aimed at K/PP to welcome new families.

- Father's Day BBQ Breakfast
- Family Fun Run (Lake Goollelal) – Part proceeds to Ronald Macdonald House Charity, Partner with big sponsors. Get community involved.
- National Tree Planting Day – end of July. Apply to shire for free natives
- Outdoor Movie Night
- Frozen Friday- icy poles day moved from Tuesday.
- Musical Bingo
- Dads Camp out

9. NEXT MEETING

The next meeting date is confirmed for Monday 19/2/2024 @ 6:30pm

10. CLOSE

The meeting was closed at 9.30pm and attendees were thanked for their participation.