



Dear parents and carers,

On Thursday 28 March, the formal school day will finish at 11:45 am to allow for a series of parent-teacher interviews.

To register for an interview, go to www.schoolinterviews.com.au and enter the code **mm5ru**



Enter your details



Select the teachers you wish to see



Select the appointment times that suit your family best



When you click FINISH your selected bookings will be emailed to you immediately. If you do not receive your email, please check your junk folder, or enter the event code again and check your email address spelling. Update your details if the email address is incorrect.

DO NOT DELETE the email you receive. Keep it somewhere safe. You may need to refer back to it at a later date.

Bookings must be finalised by Wednesday 27 March at 3 pm. Please remember to add your appointments to your calendar as reminders will not be sent home.

If you need to view, cancel, change or print your bookings:

- Click on the link in the confirmation email you received after you made your bookings
- OR return to www.schoolinterviews.com.au and enter the code and the email address you used when making your bookings.

Please see the next page for more details about the structure of the day.

Yours sincerely



Paul Fuller | PRINCIPAL
14 March 2024

Interview arrangements for Thursday 28 March

GOOLLELAL
PRIMARY SCHOOL



Early Finish

Lessons finish at 11:45 am and parents can collect children from their classrooms at this time. Older children may walk or ride home if parents have given them permission to do so.

Supervision

We encourage all parents to collect their children at 11:45 am if possible. Given that classroom teachers will be conducting interviews, it will not be possible to offer a formal education program in the afternoon.

If you are not able to collect your child at 11:45 am, please indicate this when booking your interview.

Children who are not being collected early will be supervised from 11:45 – 3:10 pm in the school's assembly hall. After-school care (Care for Kids) will run as usual from 3:10 pm.

You can collect your child from the assembly hall at any point during the afternoon. Simply sign your child out with the supervising teacher.

Interviews

Interviews will be held in your child's classroom. Please arrive promptly to avoid causing delays for other parents.

Due to the large number of parents wishing to meet, interviews are strictly limited to ten minutes. We do recognise that some parents may require additional time to discuss their child's needs. If this is the case, please schedule an additional meeting for a later date.

Crèche for Younger Students

You are more than welcome to bring your child along to your parent-teacher interview. However, most parents find that it is easier to have an open conversation without their child present.

If required, older students (Year 4 and upwards) are welcome to quietly wait outside their classroom while their parents meet with the teacher.

For younger children (Kindergarten to Year 3), we will be offering a crèche in the art room. At the crèche, Goollelal staff will provide short-term supervision while parents have their interview. If you would like to use the crèche, please visit the art room five to ten minutes before your scheduled interview time.

We look forward to meeting with you to discuss your child's learning. Please do not hesitate to contact the school on 6207 2100 if you have any queries.